

APPLICATION FOR ADMISSION TO SECONDARY TEACHER EDUCATION

PART I: INFORMATION TO BE COMPLETED BY APPLICANT

Campus Location _____

NAME _____ A# _____
LAST FIRST MIDDLE

LOCAL ADDRESS _____
STREET ADDRESS OR POST OFFICE BOX CITY STATE ZIP

PERMANENT ADDRESS _____
STREET ADDRESS OR POST OFFICE BOX CITY STATE ZIP

LOCAL PHONE _____ PERMANENT PHONE _____ E-MAIL _____

TEACHING MAJOR OR COMPOSITE _____ TEACHING MINOR(S) _____

ETHNICITY (1)___EURO/AMERICAN (3)___ AMERICAN INDIAN/ALASKA NATIVE (5)___ASIAN/PACIFIC ISLANDER
(OPTIONAL) (2)___ AFRICAN-AMERICAN (4)___ LATINO/HISPANIC (6)___OTHER

Planned entry into Level 1 (Semester/Year) _____ Planned student teaching (Semester/Year) _____

PART II: ADMISSION REQUIREMENTS

- ACT **Or** Praxis II Content Knowledge Exam
English (20)_____ Content: _____
Math (19)_____ Test #: _____
Composite (21) _____ Date: _____
- Core Courses (minimum grades required)
English Composition (C+) (3 cr) _____
Or ACT 29
Social Science (C) BSS/DSS (3cr) _____
Science (C) BPS/BLS (6 cr) _____
Or DSC _____
MATH 1050 or STAT 1040/1045 (C-) _____
Or ACT 25
- Oral Proficiency Interview (OPI) Required for Foreign Language majors and minors (Attach copy of results, an advanced-low score is required.)

ASLPI – not required for STEP Admission
- Speech and Hearing Test verification (attach copy)
- Teacher Education Writing Exam Passing Result (attach copy)
- Criminal Background Check - Clearance (attach copy of email from USOE)
- Current unofficial transcripts (attach copy)
- Subscribe to the Secondary Education listserve (attach email verification) register at <https://lists.usu.edu/wvs/sigrequest/secondaryeducationinfo>
- Overall GPA 3.00 or higher _____ (2nd BS/BA student can use last 60 credit hours)
- Minimum C grades in all major courses
Major advisor’s initials _____
- Minimum C grades in all minor courses
Minor advisor’s initials _____
- If applicable, STEP courses minimum C grades (ex. SPED 4000)
TEAL advisor’s initials _____
- Student is completing 2nd bachelor’s degree

RECOMMENDING SIGNATURES

This student is recommended for admission to secondary teacher preparation by the advisor(s) for the teaching major (or composite major) and teaching minor.

Department Advisor (Teaching Major or Composite Major)

Department Advisor (Teaching Minor)

PART III: SECONDARY EDUCATION RECOMMENDATION FOR ADMISSION (Minimum 30 credits and 3.00 Overall GPA required)

Total semester credits at admission _____ Overall GPA at admission _____

RECOMMENDING SIGNATURE

Secondary Education Advisor

Date

UTAH STATE UNIVERSITY DEPARTMENT SECONDARY EDUCATION PROGRAM APPLICATION FOR ADMISSION TO TEACHER EDUCATION & INSTRUCTIONS

One semester before you begin the Secondary Teacher Education Program, submit this completed application, signed by the content advisors for your content areas. Deadlines: Fall admission for Spring classes – Oct. 1, Spring admission for fall classes – Mar. 1.

Admission to Teacher Education must be approved by both the Secondary Education Program and the office of the Associate Dean for Education. Applicants must first be recommended by advisors for their teaching majors and teaching minors and then by the advisor in the Secondary Education Program. The application form and all required documentation are then submitted to the Associate Dean for formal approval, and students will then be permitted to register for courses in the Teacher Education program.

To begin the admission process, read and understand all admission criteria, then meet with your major advisor and fill out Parts I and II of the Admission Application together. After your major and minor advisors have signed the application form, schedule an appointment with a Secondary Education Advisor to complete the process. To schedule an advising appointment, students should call 435-797-0391.

ADMISSION CRITERIA

- **ACT or Praxis II:** ACT scores with minimum scores required in each area, see page 1, and a composite score of at least 21. Praxis II content Knowledge Exam scores for the student's major may be used in place of ACT scores. Praxis scores must be submitted with the application. ACT scores may be available on banner and reported by either the major advisor or a secondary education advisor.
- **Course work.** Complete core courses with minimum grades as listed on front of application. Complete major, minor and STEP courses with minimum C grades.
- **Speech & Hearing Test results.** Speech-language-Hearing screenings will be offered 4-6 hrs per week during weeks 3-15 every Fall and Spring semester in the Lillywhite (COMD) Building. Sign-up at: www.cehs.usu.edu/advising, then click on CEHS Speech and Hearing test. The cost of the screening is \$5, and will be applied to your Banner account. Passing this test is not a requirement for admission; however, students with identified problems in speech and/or hearing are referred to the Disability Resource Center for services. The test results should be attached to the Application Form.
- **Teacher Education Writing Exam results.** Take the Teacher Education Writing Exam in the Young Educational Technology Center (YETC) during weeks 1-5 of each semester. You and your advisor will be notified of the result of your exam. A passing score is required for admission. If you do not pass, you will be given information on options for remediation and for retaking the exam. A \$5 fee will be applied to your Banner account.
- **Transcript of Credits.** Submit transcripts with your application to the advising office of Teacher Education and Leadership. The transcripts must document at least 30 semester credits completed and a minimum 3.00 Overall GPA. Currently enrolled students must provide a USU transcript; graduate and/or transfer students must provide transcripts from institutions previously attended. Transcripts do not have to be official, but they must be current.
- **Criminal Background Check.** The Application for Criminal Background Check is now completed online. The web address is www.utah.gov/teachers. You will need to complete the fingerprinting at the USU Police Station. You can call 797-1939 to arrange an appointment. **Include a copy of your email from the USOE stating your background check has cleared.** **Please understand that it is your responsibility to inform the School of Teacher Education and Leadership if you have been arrested or convicted of violating any law except minor traffic violations while you are a student in the program. Failure to disclose this information can affect your current status in the Teacher Education Program. Signing this form indicates that you understand and agree to comply with this requirement.*
- **Petition to Waive the ACT and Overall GPA admission requirements.** The student must also fall into one of three categories to be eligible: 1. Non-traditional, 25 years or older or student with sole care-giver responsibilities, 2. Secondary Education student whose area of consideration is outside of their content area, 3. Under-represented populations. Students who do not meet the ACT and 3.0 GPA requirements may be eligible to submit a petition to be considered for a waiver of these requirements. The student must have a minimum GPA of a 2.75 and have attempted to retake the ACT or have attempted the ACT a minimum of two times. Students can obtain a petition waiver from a Secondary Education advisor. Petitions will be reviewed each fall and spring semester one week after priority registration. The School of Teacher Education and Leadership is only permitted to admit 10% of any given admission cohort through a waiver.

***Have you received any honor code violations at Utah State University or any other institution of higher education?**
YES NO

Honor code violations are considered when admission decisions are being made. I certify that all of the information submitted on this application is complete and true to the best of my knowledge. Knowingly providing false information may result in my forfeiting admission into Utah State University's Teacher Education Program.

***SIGNATURE OF APPLICANT** _____ **DATE** _____