REQUEST FOR ENROLLMENT IN GRADUATE DIRECTED READINGS/INTERNSHIP COURSES IN HISTORY

Enrollment in a Directed Readings or Internship course requires permission from:

1) the supervisor under whom you expect to complete the work,
2) the Graduate Program Coordinator,
3) the Department Head

- The supervisor and student should agree on the purpose and workload of the course.
- Internship courses require at least four (4) hours of work each week per credit, or a minimum of 56 hours for the semester. Supervisors may set higher expectations.
- Students may apply three credits of Directed Readings (HIST 6900) toward their degree; an additional three credits may be allowed (up to a maximum of six credits) with formal approval from both the student’s Committee Chair and the Director of Graduate Studies. Approximately 1200 pages of reading is required per credit.
- The student must submit this form with all signatures to the department administrative assistant before they will be accepted for enrollment in History 6500, 6520, 6540, 6560, 6580, or 6900.

I am enrolling in:  

Semester/Year: ________________________________

_______ HIST 6500 (Archiving Internship) for ________ (2-4) credits.
_______ HIST 6520 (Editing Internship) for two credits.
_______ HIST 6540 (Museum Internship) for ________ (2-4) credits.
_______ HIST 6560 (Professional Internship) for ________ (2-4) credits.
_______ HIST 6580 (Teaching Internship) for two credits.
_______ HIST 6900 (Directed Readings) for ________ (1-3) credits.

Please describe your course of study on the reverse, or attach a separate sheet (REQUIRED).

______________________________
Supervisor signature

______________________________
Student signature/A#  Supervisor printed name

______________________________
GPC signature  Department Head signature

Revised 11.5.2014