

Name: _____

Date: _____

**REQUEST FOR ENROLLMENT IN GRADUATE
DIRECTED READINGS/INTERNSHIP COURSES IN HISTORY**

Enrollment in a Directed Readings or Internship course requires permission from:

- 1) the supervisor under whom you expect to complete the work,
 - 2) the Graduate Program Coordinator,
 - 3) the Department Head
- The supervisor and student should agree on the purpose and workload of the course.
 - Internship courses require at least four (4) hours of work each week per credit, or a minimum of 56 hours for the semester. Supervisors may set higher expectations.
 - Students may apply three credits of Directed Readings (HIST 6900) toward their degree; an additional three credits *may* be allowed (up to a maximum of six credits) with formal approval from both the student's Committee Chair and the Director of Graduate Studies. Approximately 1200 pages of reading is required per credit.
 - The student must submit this form with all signatures to the department administrative assistant before they will be accepted for enrollment in History 6500, 6520, 6540, 6560, 6580, or 6900.

I am enrolling in:

Semester/Year: _____

- _____ HIST 6500 (Archiving Internship) for _____ (2-4) credits.
- _____ HIST 6520 (Editing Internship) for two credits.
- _____ HIST 6540 (Museum Internship) for _____ (2-4) credits.
- _____ HIST 6560 (Professional Internship) for _____ (2-4) credits.
- _____ HIST 6580 (Teaching Internship) for two credits.
- _____ HIST 6900 (Directed Readings) for _____ (1-3) credits.

Please describe your course of study on the reverse, or attach a separate sheet (REQUIRED).

Supervisor signature

Student signature/A#

Supervisor printed name

GPC signature

Department Head signature